



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA

N1370(E)(J11)H

NATIONAL CERTIFICATE PUBLIC ADMINISTRATION N6

(21010066)

**11 June 2018 (X-Paper)
09:00–12:00**

This question paper consists of 5 pages.

DEPARTMENT OF HIGHER EDUCATION AND TRAINING
REPUBLIC OF SOUTH AFRICA
NATIONAL CERTIFICATE
PUBLIC ADMINISTRATION N6
TIME: 3 HOURS
MARKS: 200

INSTRUCTIONS AND INFORMATION

1. Answer ALL the questions.
 2. Read ALL the questions carefully.
 3. Number the answers according to the numbering system used in this question paper.
 4. Write neatly and legibly.
-

SECTION A**QUESTION 1**

1.1 Indicate whether the following statements are TRUE or FALSE. Choose the answer and write only 'true' or 'false' next to the question number (1.1.1–1.1.4) in the ANSWER BOOK.

1.1.1 The provincial legislature makes by-laws.

1.1.2 State law advisors give legal advice to state departments.

1.1.3 Planning involves choosing the tasks that must be carried out to achieve organisational goals.

1.1.4 The public protector may not investigate court decisions.

(4 × 2)

(8)

1.2 Choose an item from COLUMN B that matches a description in COLUMN A. Write only the letter (A–G) next to the question number (1.2.1–1.2.5) in the ANSWER BOOK.

COLUMN A		COLUMN B	
1.2.1	Audits all transactions in government institutions	A	visual techniques
1.2.2	Enhances the reputation of government	B	provincial ordinances
1.2.3	Used when real situations must be duplicated	C	premier
1.2.4	Head of province	D	auditor general
1.2.5	State-owned enterprise	E	Department of Health
		F	public relations
		G	Eskom

(5 × 2)

(10)

- 1.3 Thuli Madonsela's term as the public protector ended on 14 October 2016.
- 1.3.1 Name the person who succeeded Thuli Madonsela. (2)
- 1.3.2 Indicate the term of office of the public protector. (2)
- 1.3.3 Discuss the powers and functions of the public protector. (8)
- 1.3.4 Give reasons for the public protector exercising control over executive (public) institutions. (10)
- [40]**

TOTAL FOR SECTION A: 40

SECTION B

QUESTION 2

- 2.1 Tabulate the difference between private business management and public enterprise management. (10)
- 2.2 Discuss the relationship between central government and provincial government. (10)
- 2.3 Describe education service as a line function. (10)
- 2.4 The public sector may decide to employ private consultants or to train its own staff as work study officers.
- Explain FIVE disadvantages of employing private consultants. (10)
- [40]**

QUESTION 3

- 3.1 Explain motor and other transport as an instrumental function. (10)
- 3.2 Name and discuss FIVE instruments used to measure productivity. (10)
- 3.3 Give reasons for keeping the population informed about activities of public institutions. (8)
- 3.4 Name SIX specific analytical techniques that can be used to improve procedures and methods of getting work done (12)
- [40]**

QUESTION 4

- 4.1 Name SIX generic administrative functions. (12)
- 4.2 The 2016 local government elections resulted in the ANC losing some of the metropolitan municipalities of which it was in control.
- 4.2.1 Describe the relationship between the Tshwane metropolitan municipality and the Gauteng provincial government. (16)
- 4.2.2 When municipalities cannot perform their constitutional functions, intervention may be required in terms of section 139(1)(b) of the Constitution of the Republic of South Africa, 1996.
- Identify the process of intervention that the Gauteng provincial government may undertake if the Tshwane metropolitan municipality is not performing. (12)
- [40]**

QUESTION 5

- 5.1 Name and explain THREE management styles. (15)
- 5.2 List THREE examples of parastatal research institutions. (6)
- 5.3 Differentiate between programmable and non-programmable decisions. (4)
- 5.4 Discuss FIVE factors that influence the revision of procedures. (15)
- [40]**

TOTAL FOR SECTION B: 160
GRAND TOTAL: 200